

Board of Management Action Log as at October 2022

Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
8	College Strategy 2022-2027 The Chair, Principal and the Secretary to the Board of Management to meet to consider a development session for Board members on the College proposed Strategic Framework and College Scorecard.	Chair of the Board, Principal and Secretary to the Board	Power Bi Development Update & how future developments would assist Board members to monitor delivery of Strategic Priorities was presented as an introduction to the Framework and Scorecard concept at Board Development Event held on 19 January 2022. Paper / Report - Supporting College Strategy 2022-27 - Strategic Framework, Metrics & Priority Mapping (Ref: EFER Action/GAP 08) Presented to BoM on 14 March 2022. Strategic Priority Mapping and Strategic Performance Metrics now embedded within the new Strategic Framework 2022-27. Further BoM development session to be considered, aligned with other BoM activities and date set by 29/08/22 BoM meeting	Date for BoM Development Session is 6 December 2022, prior to the Board dinner.		Live
6a	Chair's Report The Chair, Secretary to the Board and Governance and Executive Support Manager to confirm a new earlier date for the Board Development Session as discussed and confirm a date for a Board Dinner week commencing 23 May 2022, updating the Board calendar as appropriate.	Chair, Secretary to the Board and Governance and Executive Support Manager	The Board Development Event has been scheduled to go ahead on 27 June 2022. In addition the Board dinner scheduled to be held on 25 May 2022 had to be cancelled due to industrial action by EIS/FELA. This will be re-arranged for session 2022/23.	06/12/22		Completed

12	Risk Register and Risk Register Review Audit and Risk Committee to review the risk associated with the level of funding available from the SG and SFC to the College as part of their 'deep dive' schedule.	Vice Principal Operations - Audit & Risk Committee	The Audit and Risk Committee held a 'deep dive' into sustainable funding at the meeting held on 6 September 2022	Session 2022/23	06/09/22	Completed
10	Partnership and Stakeholder Engagement The Chair and the Principal to consider the benefit of an annual Partnership and Stakeholder Engagement report.	Chair and Principal.		Session 2022/23		Live
12	Board Development Programme The Principal would work to identify an appropriate person to deliver the Board training on social recovery planning during session 2022/23.	Principal		Session 2022/23		Live
15	Communications, Marketing and Stakeholder Engagement Framework 2022/27 Presentation on the branding of the College be delivered at the Board meeting being held on 10 October 2022.	Vice Principal Operations		10/10/22		Live
15	Communications, Marketing and Stakeholder Engagement Framework 2022/27 Updated version of the Communications, Marketing and Stakeholder Engagement Framework 2022/27 be brought to the Board meeting being held on 12 December 2022	Vice Principal Operations		12/12/22		Live